

Present or most recent employment

Employer's name, address
and type of establishment

Business:

Contact :

Postcode:

Telephone:

Job Title:

Date started in post:

Notice required:

Date left if no longer employed:

Reason for leaving:

Briefly describe your main duties and responsibilities in the above job.

Past employment

Please give details of all your previous work experience, putting the most recent first.

Include any voluntary or unpaid work. Continue on a separate sheet if necessary.

Employer's name and address	Dates employed from/to month/year	Job held and brief outline of duties	Reason(s) for leaving

Any Relevant Training

	Date

Additional information

After reading the job description and person specification, please say why you are applying for the post and tell us how you meet the requirements of the job. Highlight any knowledge, experience and skills that you consider relevant to the post you are applying for.

CVs are not accepted as a substitute for completing this section. If you wish to provide further information, please continue on no more than one separate sheet of A4 paper.

Disability Guidance

The Equality Act 2010 says that a person is disabled if they have a mental or physical impairment or long term health condition which has a substantial adverse effect on their ability to carry out normal day-to-day activities.

If you consider yourself to be disabled please let us know. At the interview you will be asked if you have any disability which would affect your ability to do the job, and, in compliance with the Equality Act 2010, you will be asked what reasonable adjustments we might arrange to assist you.

Do you consider yourself to be disabled as set out in the Disability Discrimination Act? (delete as applicable)	Yes/No
If YES, please describe your disability.	
If you need any assistance to attend or participate in an interview, please give details.	

Work permit

Do you require a work permit? Yes/No *(please delete as appropriate)*

National Insurance No:

Health and general attendance

Please give details of the number of days and occasions you have been absent from work in the past two years as a result of ill health.

Please give details of any illness that has caused you to be absent from work for 10 or more consecutive days during the past two years.

References

Please give the names and addresses of two referees (not friends or relatives) including telephone numbers. You should ensure that personal references are not used. Where you have been unemployed or not working for a period of time it is helpful if references can be given from voluntary work/school groups or committees.

Referee

This should be your current or most recent line manager

Name

Referee's job title

Address

Postcode

Telephone

Contact before interview?

Referee

This should be a previous employer

Name

Referee's job title

Address

Postcode

Telephone

Contact before interview?

Criminal convictions

Do you have any criminal convictions? *(please delete as appropriate):*

If Yes please give details on a separate sheet, this should exclude any spent convictions under Section 4(2) of the Rehabilitation of Offenders Act 1974, unless the job for which you are applying involves working with vulnerable adults or children in which case cautions, bindovers, pending prosecutions, spent and unspent convictions must be declared.

Declaration

In accordance with the Data Protection Act 1998, the information provided on this form will be used in the recruitment and selection process and may be disclosed to all those who need to see it. It will also form the basis of the confidential personnel record of the successful candidate. In the case of unsuccessful candidates the Application Form will be destroyed after six months.

I hereby declare that to the best of my knowledge, all the information given by me is correct, and that I possess all the qualifications I have listed on this form. I confirm that I do not object to the information collected on this form being transferred onto computer for the purpose of anonymous statistical reporting, in accordance with statutory requirements, and to assist The Warrior Preservation Trust in equal opportunities monitoring in respect of job applications. I agree that The Warrior Preservation Trust has the right to validate any of the information provided.

I understand that any false statements could result in my dismissal if appointed. I confirm that I am legally eligible to work in the United Kingdom.

Signature _____

Date _____